

Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief of Logistics

DATE: 24 November 1954

FROM : Chief, Real Estate & Construction Division

SUBJECT: Weekly Activity Report

1. Items of Special Interest:

a. Building of TSS Laboratory at [REDACTED]

25X1A6a

25X1A6a

Plans being developed for completion on 10 Dec.

b. [REDACTED]

25X1A6a

(1) [REDACTED] Relocation:

(a) Headquarters Bldg.: The Field has been notified by cable that approval of grills for first floor Adm. Bldg. included the exterior doors.

(b) [REDACTED]

25X1C4a

(c) [REDACTED]

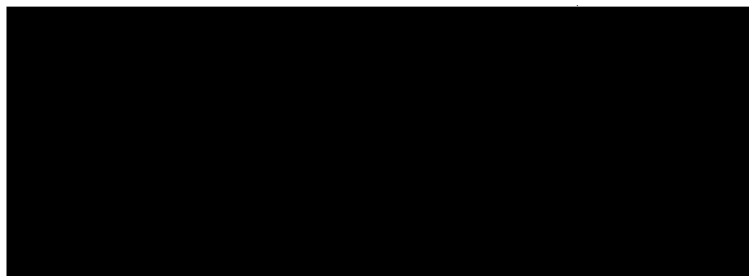
(2) Con

(a) [REDACTED]

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(b)



25X1C4a

c. DCI Move from Admin. Bldg. to South Bldg.:

- (1) Only remaining items in priority area #1, are installation of telephones and venetian blinds. Work in priority areas #2 and #3 is progressing satisfactorily. ✓
- (2) PBS Group Forces have completed majority of miscellaneous items throughout DCI area. Re-location of lighting fixtures is largest single remaining item.
- (3) PBS ordering materials required for improvements in DCI and Deputy Director's suites.
- (4) Memorandum to DD/A re future location of Snack Bar has been forwarded to Chief, LO, for signature.
- (5) Requirements in first floor reception area were discussed with Chief, Physical Security Branch, and PBS was contacted regarding this work.

d. Tunnel Project:

Pouring of side walls and tunnel roof being accomplished today. ✓

e. Antenna Project:

Final inspection was made this week. A few minor items will be accomplished within the next few days.

f. Tempo K Bldg. Cafeteria:

PBS contacted today regarding the estimated costs of items requested by this Agency. He indicated that this estimate will be completed and forwarded to us early next week.

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2. General:

Regulation covering the functions of the Space Maintenance and Facilities Branch is being drafted.

3. Projects and Studies in Process:

a. Construction and Utilities:

25X1A6a

(1) [REDACTED]

- (a) Correction of defective anchorage of emergency power generator, [REDACTED]

25X1A

Tests have been run by OC/E on the emergency generator and have indicated that the results were satisfactory. OC/E is in the process of submitting a memo to this office indicating satisfaction with the generator, after receipt of this memo the contract will be accepted.

- (b) Delegation of authority and purchase order forms have been forwarded to [REDACTED] for construction of 4 antenna bases. 25X1A6a

- (c) Record Center Bldg., [REDACTED] 25X1A6a

Work progressing satisfactorily. If good weather prevails the contractor expects to finish concrete work by the end of this week. At the present time the contractor's progress indicates that he will not finish on schedule.

25X1A2g

(2) [REDACTED]

- (a) [REDACTED] The DD/A has approved this construction. Delegation of authority, specifications, and contract forms have been prepared for delivery Monday to the [REDACTED] Div. representative will review contract prior to its being signed by the Contracting Officer. 25X1A

- (b) Roofing Repairs: Delegation of authority, and memo indicating approval of lowest bid will be delivered to [REDACTED] Monday by Div. representative who will review contract prior to its being signed [REDACTED] 25X1A

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- (c) The DD/A has approved repairs to the Warehouse building including the area this office recommended be demolished. New plans and specifications will have to be prepared to include this additional area. Upon completion bids will be requested.

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(3) [REDACTED]

- (a) Letter received from contractor indicating that the only way he can prove that he has grounds for a claim for an extra would be to tear out sections of the building. This matter is being discussed with General Counsel. The contractor will not be permitted to tear out sections of the building as he proposes.
- (b) Water Supply: A report on the analysis of the water supply indicates that some additional equipment may have to be installed to eliminate the high silica content which is apparently causing the growth of iron bacteria in the water causing a scale deposite. The report recommended the installation of an automatic chlorinator. This report will be reviewed and recommendations as to the cost and type of installation will be made.

25X1A2g

(4) [REDACTED]

Memo being prepared to Procurement Div. at the request of WE setting forth the specifications for a fire truck and enclosing a brochure with additional information.

25X1A2g

(5) [REDACTED]

Commo:

Work completed, accepted, and Funds approved for transfer to Civil Defense.

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b. Real Estate:-

25X1A

- (1) Re-write of [REDACTED]

Work on the subject Regulation was continued during the week.

- (2) [REDACTED]

25X1A12a

- (3) [REDACTED]

- (4) Amendment to FE Staff Study For Construction, [REDACTED]

25X1A6a

Staff study requesting approval to construct 2 warehouses and an addition to the administrative building was amended to reflect that tenure on the land was uncertain.

- (5) Removal of Microwave Tower, [REDACTED]

25X1A6a

Removal of subject tower was discussed with the low bidder. Determination made to change the specifications and request new bids.

25X1A6a

- (6) Installation of Fences and Roadway at Microwave Station, [REDACTED]

New specifications prepared on subject work and negotiation of contract will be commenced.

- (7) Settlement of Contract for the Construction of [REDACTED]

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a. Sub-contractor's claim for additional compensation on the grounding of the building is being considered.

b. Warranty provisions in contract covering work and equipment was clarified with the prime contractor.

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3C - Space, Maintenance and Facilities

a. Utility Wiring and Air Conditioning Contract:

25X1A

Some delay has been experienced in arranging for final inspection. It is now expected that this item will be accomplished on Friday of this week or the early part of next week. Installation of new transformer at Building [REDACTED] progressing satisfactorily.

b. FI/STD - Commo - Electrical Work and Air Conditioning, Building [REDACTED] 25X1A

Air conditioning units and cooling towers have not been received by PBS Group Forces.

c. Request of DD/P for Additional Space:

25X1A6a

A meeting will be held at 3:30 P.M. today with DD/P officials for the purpose of discussing this problem.

d. [REDACTED] --Relocation to Another Building:

25X1A6a

The Chief, TSS accompanied by Staff Officials of his office inspected the [REDACTED] during the week.

e. Recreation and Services Building - Alterations:

1. For all intents and purposes, alterations required for Office of Training have been completed. A few minor items amounting to approximately \$25.00 will be completed within the next few days.

25X1A6a

2. PBS Group Forces have begun alterations requested by Procurement Division. Satisfactory progress is being made.

f. [REDACTED]

1. Air conditioning and heating alterations remain approximately 90% complete. Main electrical breaker has been received. Proposal from contractor covering increased transformer service has not been received. Efforts are being made to speed-up receipt of this proposal.

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3C - Space, Maintenance and Facilities

25X1A6a f. [REDACTED] (Cont'd)

2. Application of expanded metal in Pressroom completed by Group Forces. ADT system for this area has been approved.
3. PBS Group Forces ordering material required for sound laboratory.

g. Agency Telephone Survey:

During the week ending 23 November 1954, the Telephone Section assigned 15 new lines and recovered 16, with a resultant total of 218 lines available for assignment. The Agency telephone survey to recover lines is continuing at such times as routine work assignment will permit. It is expected that the Logistics Office survey will be completed on or before 30 November 1954. A separate report of lines recovered will be submitted at that time. A total of 11 of the 16 lines reported were recovered, as a direct result of the partial survey of the Logistics Office.

h. Emergency Power for DD/P Suite, Tempo L:

PBS Group Forces have made excellent progress on this installation. This installation will be completed this week-end. When completed the suite occupied by DD/P will not be effected by future electrical outages.

i. Moves:

1. Completed during past week:

DEP/FE (partial) within Tempo J Building.
DDP/SR (partial) within Tempo J Building.
DDP/PP (partial) within Tempo L Building.
ORR (partial) within Tempo M Building.

2. Tentative for coming week:

[REDACTED] (partial within 2700 Wing, Quarters I, 29 November.
ORR (partial) within Tempo M, 29 November.
DDP/PPC (partial) within Tempo L, 30 November.

25X1A9a

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[REDACTED]
Chief,
Real Estate and Construction Division